



# NEW LIGHT CHILDREN CENTRE ORG.

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Web..[www.nelicotz.org](http://www.nelicotz.org)

**RFP Title:** Procurement of educational subsidies and printing of ART calendars.

**Tender No:** **NELICO/ACHIEVE/FY23/01**

**Date of Solicitation:** 01/12/2022

**Closing date and time:** 15/12/2022 11:00 am (Geita Tanzania)

**Questions and clarifications:** Due by 12/12/2022

## 1.0 Introduction:

New Light Children Centre Organization (NELICO) is a non-profit organization registered under the Non-Governmental Organizations Act No. 24 of 2002 on March 28, 2006 and awarded with registration certificate No. 00NGO/0739. NELICO started its operations in Geita Region in March 2004 as an organization focusing on support to Orphans and Most Vulnerable Children. Starting of the organization was motivated with the desire to address the issues of HIV/AIDS, Tuberculosis and orphans in the mining areas of Geita Region.

Up to date, NELICO is implementing programs related to: HIV/AIDS's prevention, SRHR, GBV and VAC prevention, quality education, disability inclusion, Free Legal Aid, protecting girls against harmful practices and Economic strengthening to communities from the 5 regions of Lake Zone (Geita, Shinyanga, Simiyu and Mwanza). **In October 2022** NELICO received funding from USAID through PACT partnership to implement ACHIEVE PROJECT in Geita Region covering 6 councils (Geita Tc, Geita Dc, Bukombe Dc, Chato Dc, Mbogwe Dc & Nyang'wale Dc) while 3 councils for Shinyanga Region (Kishapu Dc. Shinyanga Dc and Shinyanga Mc).

Adolescents and Children HIV Incidence Reduction, Empowerment, and Virus Elimination (ACHIEVE) is a five-year global effort to reach and sustain HIV epidemic control among pregnant and breastfeeding(PBF) women, infants, children and youth, as well as to mitigate the impact of HIV/ AIDS and prevent HIV transmission among these populations. The project is funded by the U.S. Agency for International Development (USAID) and implemented by a Pact led consortium of top global HIV/AIDS partners, including Jhpiego, Palladium, No Means No Worldwide, and WI-HER

## 2.0 Objective of the Assignment

The overall objective of this assignment is to procure education subsidies (comprised of 5 exercise books, 5 pens, 5 pencils, 1 mathematical set and a small bag) for **14,958 DREAMS** beneficiaries from 2 DREAMS councils and printing of **6,748 ART Uptake calendars** for monitoring of ART daily uptake for C/ALHIV who are on ART.

### 3.0 Items to be supplied

Items to be supplied are categorized into two lots (2) as below:

#### **LOTS 1 & 2**

<b>Item</b>	<b>Description of item</b>	<b>Number of items per kit</b>
<b>Educational subsidies</b>	To be assessed in the TOR	14,958 educational subsidies kits
<b>ART Calendars</b>	To be assessed in the TOR	6,748 calendars

#### **HOW TO ACCESS MORE INFORMATION ON TOR:**

Interested vendors should download the full Terms of Reference (ToR) through **NELICO website [www.nelicotz.org](http://www.nelicotz.org)** by assessing the **MORE section** then click **TENDERS** and through **NEWSLETTER section** at the bottom.

All questions and requests for clarifications should be directed [procurement@nelicotz.org](mailto:procurement@nelicotz.org) with the subject line **Request for clarifications** as per RFP Title.: **Supply Educational subsidies and ART Calendars before 1200hrs on December 12, 2022.**

#### **Eligibility**

For qualified awarded vendor must currently be legally operating in Tanzania and Quotation must include the following information

- Ability to meet the requirements or technical specifications
- Legally registered in Tanzania
- Ability to deliver items/services on time

#### **Evaluation criteria**

- Price
- Financial capability
- Experience
- Quality of items to be supplied
- Delivery terms

#### **Submission instructions.**

Interested dealers must submit the following information to NELICO:

- Draft inception report detailing the methodology for supplying and distributing of educational subsidies and ART calendars as per LOT 1 and LOT 2 item description including tentative Workplan, for review and approval by NELICO.
- Quote, valid for at least 60 days
- Current company profile.

- Copies of the registration certificate and address of their registered office, valid business license, VAT, TIN certificates and Tax clearance certificate.
- Items specifications are fully addressed in the quotation.
- Current Audited financial statement for two consecutive years.
- Evidence of similar assignments, and at least two (2) PO or contract and names and addresses of clients served.
- Delivery time must be specified.
- Payment's term is 100% after delivery.
- Current Audited financial statement for two consecutive years.
- Artwork on LOT 2 (ART calendars should be requested through inquiries [procurement@nelicotz.org](mailto:procurement@nelicotz.org)).

Interested bidders should address their applications.

**The Tender Committee NELICO Bomani -NELICO Street, P. O. Box 160, Geita, Tanzania**

All quotes must be in Tanzanian Shillings with taxes separately and should be enclosed in a plain sealed envelope since electronic bids will not be accepted. The deadline is 11:00hrs (11:00 am) EAT Thursday 15<sup>th</sup> December 2022.

**Note: Shortlisted vendors will be required to submit samples that will be provided upon NELICO confirmation.**

- NELICO will open all bids on 15<sup>th</sup> December 2022 at 12:30 pm in the presence of all bidders' representatives at their discretion.

**Please note, each lot that the dealer/vendor is interested in must be a separate submission that includes all the requirements listed above.**