



NEW LIGHT CHILDREN CENTRE ORG.

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Web..www.nelicotz.org

RFP Title: Procurement of educational subsidies and Car hire service provision.

Tender No: **NELICO/ACHIEVE/FY23/02**

Date of Solicitation of Education Subsidies: **13/02/2023**

Closing date and time: 20/02/2023 17:00 Pm (Geita Tanzania)

Questions and clarifications: Due by 16/02/2023

Date of Solicitation of Car hire service: **13/02/2023**

Closing date and time: 26/02/2023 17:00 Pm (Geita Tanzania)

Questions and clarifications: Due by 23/02/2023

1.0 Introduction:

New Light Children Centre Organization (NELICO) is a non-profit organization registered under the Non-Governmental Organizations Act No. 24 of 2002 on March 28, 2006 and awarded with registration certificate No. 00NGO/0739. NELICO started its operations in Geita Region in March 2004 as an organization focusing on support to Orphans and Most Vulnerable Children. Starting of the organization was motivated with the desire to address the issues of HIV/AIDS, Tuberculosis and orphans in the mining areas of Geita Region.

Up to date, NELICO is implementing programs related to: HIV/AIDS's prevention, SRHR, GBV and VAC prevention, quality education, disability inclusion, Free Legal Aid, protecting girls against harmful practices and Economic strengthening to communities from the 5 regions of Lake Zone (Geita, Shinyanga, Simiyu and Mwanza). In **October 2022** NELICO received funding from USAID through PACT partnership to implement ACHIEVE PROJECT in Geita Region covering 6 councils (Geita Tc, Geita Dc, Bukombe Dc, Chato Dc, Mbogwe Dc & Nyang'wale Dc) while 3 councils for Shinyanga Region (Kishapu Dc. Shinyanga Dc and Shinyanga Mc).

Adolescents and Children HIV Incidence Reduction, Empowerment, and Virus Elimination (ACHIEVE) is a five-year global effort to reach and sustain HIV epidemic control among pregnant and breastfeeding(PBF) women, infants, children and youth, as well as to mitigate the impact of HIV/ AIDS and prevent HIV transmission among these populations.The project is funded by the U.S. Agency for International Development (USAID) and implemented by a Pact led consortium of top global HIV/AIDS partners, including Jhpiego, Palladium, No Means No Worldwide, and WI-HER

2.0 Objective of the Assignment

The overall objective of this assignment is categorized into two (2) areas;

- I. To procure education subsidies (comprised of 5 exercise books, 5 pens, 5 pencils, 1 mathematical set and a small bag) for **16537 beneficiaries (14,958 DREAMS beneficiaries from 2 DREAMS councils and 1579 beneficiaries CoFSW and C/ALHIV age 6-14 years old).**
- II. The overall objective of this assignment is to hire vehicle for field support supervision for seven (7) months' time in nine (9) councils implemented by NELICO in Geita region and Shinyanga Region.

Note: Distribution will be directly to NELICO offices (council level) as elaborated through TOR

3.0 Items to be supplied

Items to be supplied are categorized into two lots (2) as below:

LOTS 1 & 2

Item	Description of item	Number of items per kit
Educational subsidies procurement	To be assessed in the TOR	16537 educational subsidies kits
Car hire Service provision	To be assessed in the TOR	9 project vehicles (1 per each council)

HOW TO ACCESS MORE INFORMATION ON TOR:

Interested vendors should download the full Terms of Reference (ToR) through **NELICO website www.nelicotz.org** by assessing the **MORE** section then click **TENDERS** and through **NEWSLETTER** section at the bottom.

All questions and requests for clarifications should be directed procurement@nelicotz.org with the subject line **Request for clarifications** as per RFP Title.: **Supply of Procurement of educational subsidies and Car hire service.**

Eligibility

For qualified awarded vendor must currently be legally operating in Tanzania and Quotation must include the following information

- Ability to meet the requirements or technical specifications
- Legally registered in Tanzania
- Ability to deliver items/services on time

Evaluation criteria

- Price
- Financial capability
- Experience
- Quality of items to be supplied
- Delivery terms

Submission instructions.

Interested dealers must submit the following information to NELICO:

- Draft inception report detailing the methodology for supplying and distribution of educational subsidies as per item description including tentative Workplan, for review and approval by NELICO. Quote, valid for at least 60 days
- Current company profile.
- Copies of the registration certificate and address of their registered office, valid business license of similar assignment, VAT, TIN certificates and Tax clearance certificate of the similar assignment.
- Items specifications are fully addressed in the quotation.
- Current Audited financial statement for two consecutive years signed by a certified Audit firm.
- Evidence of similar assignments, and at least two (2) names and addresses of clients served.
- Delivery time must be specified.
- Payment's term is 100% after delivery.
- **Submit 10 samples of bag pack** (5bags as per table I specifications & 5 bags samples as per stable two specifications) considering the measurements indicated.

Interested bidders should address their applications.

The Tender Committee NELICO Bomani -NELICO Street, P. O. Box 160, Geita, Tanzania

All quotes must be in Tanzanian Shillings with taxes separately and should be enclosed in a plain sealed envelope since electronic bids will not be accepted. Deadlines for submission for the two (2) lots are as follows';

- I. The deadline for education subsidies submission is **Monday - 20th February 2023 17:00hrs (05:00 pm) EAT.**
- II. The deadline for Car hire service provision submission is **Sunday - 26th February 2023 17:00hrs (05:00 pm) EAT.**

Note: Shortlisted vendors will be required to submit samples that will be provided upon NELICO confirmation.

- NELICO will open education subsidies bids on **Tuesday - 21st February 2023 at 09:00 am** in the presence of all bidders' representatives at their discretion.
- NELICO will open car hire service provision bids on **Monday 27th February 2023 at 12:00 pm** in the presence of all bidders' representatives at their discretion.

Please note, each lot that the dealer/vendor is interested in must be a separate submission that includes all the requirements listed above.